

**RICHARDS CASTLE (HEREFORDSHIRE) PARISH COUNCIL**

Acting Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU

**Minutes of the Council meeting held on Tuesday 20<sup>th</sup> July 2010 commencing at 7.30pm  
Richards Castle Village Hall**

**10/29 Present:**

Cllr M Saunders chaired the meeting

Cllrs: M Saunders, G Lambourn J Barnett, D English G Whitmarsh

Acting Clerk: Mr C E Williams

**10/30 Apologies:**

Apologies were received from R Thomas and S Broom

**10/31 Declarations of Personal/Prejudicial Interest:**

Nil

**10/32 To Confirm Minutes of the Previous Meeting:**

The minutes of the meeting held on the 22<sup>nd</sup> June 2010 were approved and signed by the Chair as a correct record.

**10/33 Matters arising on the Minutes not included on the Agenda:**

Nil

**10/34 Chairpersons Items:**

The Parish Council agreed to adopt the Model Standing Orders produced by the National Association of Local Councils.

**10/35 Highway items:**

a) The Acting Clerk was asked to follow up the previous request for the provision of a salt bin to be situated opposite the Converted Barn known as Church Barn Farm House.

b) Herefordshire Council had approved costs of £1227 in respect of the Lengthsman scheme for 2010/2011 and a grant payment of £950 had been received for the maintenance of the P3 Footpaths Scheme.

It was agreed to regularly review expenditure on both projects throughout the year.

**10/36 Planning Applications:**

The Parish Council submitted no observations in respect of Planning Application DMN/101457/F-Foresters Barn, The Goggin – Change of Use from residential to agricultural and forestry use as workshop providing equipment storage & welfare facilities for workforce construction with single storage – The application was in respect of a neighbouring parish with the lad bordering Richards Castle Parish Council.

**10/37 Report from Representatives who have attended meetings of other Organisations:**

No Reports to present

**10/38 Financial Items:**

a) The following account was approved for payment by the Parish Council:

K Adams – Internal Audit Fee - £50 who had made recommendations concerning the adoption of Financial Regulations, Standing Orders and the production of an appropriate Budget all of which had been dealt with by the Acting Clerk.

b) The Acting Clerk had produced a statement of Income and Expenditure for the financial year 2010/2011 which showed the Parish Council having a current balance of £8,897.66.

c) The Parish Council agreed to adopt the Financial Regulations that had been produced by the Acting Clerk which were based on the model produced by the National Association of Councils.

**10/39 Update of the Parish Plan:**

Cllr M Saunders updated the Parish Council on the Parish Plan:

A Steering Group of eight had been formed with Mrs Elaine Spalding being nominated Chairman. The Group were currently preparing a budget in respect of a grant application to both Herefordshire Council and Shropshire Council.

The Parish Council agreed to reserve an additional £500 towards the cost of the Parish Plan should it be required.

**10/40 Correspondence**

The Parish Council had received the following information:

Herefordshire Council – Target Place Shaping Consultations in relation to the Local Development Framework

Herefordshire Council - Parish/Town Elections May 2011

**10/41 Herefordshire Councillor Sebastian Bowen**

Councillor S Bowen attended the end of the meeting to provide the Council an update on Herefordshire Council matters which included a review of their budget and education issues.

**10/42 Next Meeting:**

The next meeting will be held on Tuesday 24<sup>th</sup> August 2010 commencing at 7.30pm Richard's Castle Village Hall

Chairperson