

**RICHARDS CASTLE (HEREFORDSHIRE) PARISH COUNCIL**

Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU

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**Minutes of the Meeting of the Parish Council held on Tuesday 14<sup>th</sup> June 2011 commencing at 7.30pm Richards Castle Village Hall**

**11/15 Present:**

Cllr R Thomas (Chairperson)

Cllrs: J Barnett, D English, S Broom, M Saunders

Clerk: Mr C E Williams

**11/16 Apologies:**

Herefordshire Councillor S Bowen and Cllr G Whitmarsh

**11/17 Declarations of Personal/Prejudicial Interest:**

Nil

**11/18 Election of Chairperson and Vice-Chairperson:**

Cllr R Thomas was elected Chairperson and Cllr J Barnett Vice Chairperson for the ensuing year.

**11/19 Confirm Minutes of the Previous Meeting:**

The minutes of the meeting held on the 17<sup>th</sup> May 2011 were approved and signed by the Chair as a correct record.

**11/20 Matters arising on the Minutes not included on the Agenda:**

No items to report

**11/21 Highway items:**

No items to report

**11/22 Planning Applications:**

a) The Parish Council had been notified that the following application had been refused by Herefordshire Council

Application DMN/110785/F – Erection of store shed – Land at Richards Castle (field adjacent The Nutshell, Ludlow)

b) Cllr S Broom will co-ordinate any future planning application site visits.

**11/23 Financial Items:**

a) The following account was approved for payment by the Parish Council:

J Whitmarsh – Lengthsman Scheme - £121.83

K Adams – Internal Audit - £52.50

C E Williams – salary - £180.50

Inland Revenue – tax - £44.50

Hitrees – Lengthsman Scheme - £156.00

R Thomas – Plants for Planters - £70.00

b) The Clerk had produced a summary of the accounts which showed balances of £10817.10 at the 17<sup>th</sup> May 2011

**11/24 Update of the Parish Plan:**

Cllr M Saunders updated the meeting on the progress of the Parish Plan with over 100 responses being received in respect of the Planning for Real Events that had been held and which were well attended.

The Clerk had produced a statement of Income and Expenditure for the Parish Plan which would be passed to the Treasure of the Parish Plan Steering Group.

**11/25 Herefordshire Council:**

a) Herefordshire Council had produced a New Charter 2011 – A Shared Community Working relationships in Local Government in Herefordshire a copy of which had been forwarded to each Parish Councillor.

b) Cllr S Bowen had forwarded details of a presentation on Planning Finance and Affordable Housing etc. to be held by Herefordshire Council at Yarpole Village Hall 23<sup>rd</sup> June 2011 at 7.00pm to which all Parish Councillors were invited.

**11/26 Parish Councillor Vacancy:**

The Parish Council agreed to co-opt Mr S Lowden, Messuage Cottage, Richards Castle, Ludlow, Shropshire SY8 4EX to the vacancy of Parish Councillor.

**11/27 Next Meeting:**

Tuesday 19<sup>th</sup> July, Tuesday 16<sup>th</sup> August 2011, Tuesday 18<sup>th</sup> October 2011, Tuesday 15<sup>th</sup> November 2011, Tuesday 10<sup>th</sup> January 2012, Tuesday 14<sup>th</sup> February 2012, Tuesday 13<sup>th</sup> March 2011, Tuesday 10<sup>th</sup> April 2012, Tuesday 15<sup>th</sup> May 2012

Chairperson