

## **RICHARDS CASTLE (HEREFORDSHIRE) PARISH COUNCIL**

Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU

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### **Minutes of the Meeting of the Parish Council held on Monday 20<sup>th</sup> May 2013 commencing at 7.00pm at Richards Castle Village Hall**

#### **13/1 Present:**

Cllr D English (Chairman)

Cllr: R Thomas, M Saunders S Broom

Clerk: Mr C E Williams

Herefordshire Councillor S Bowen

#### **13/2 Apologies:**

G Whitmarsh, S Lowden, J Barnett

#### **13/3 Members of the Public and Councillor S Bowen:**

Herefordshire Councillors gave an update of Herefordshire Council Matters with the Council still seeking to make cuts to reduce the current level of spending, a considerable number of potholes had now been repaired, and three new grit bins ordered for the Goggin, the Council had a new leader Cllr Tony Johnson.

#### **13/4 Election of Chairman:**

Cllr D English was elected as Chairman for the ensuing Year.

#### **13/5 Election of Vice Chairman:**

Cllr M Saunders was elected Vice-Chairman for the ensuing year.

#### **13/6 Declarations of Registrable and other Interests:**

Personal/Prejudicial – Cllr R Thomas – Village Hall Grant (secretary)

Personal – Cllr D English – Village Hall Grant (Parish Council Representative of the VH Committee)

Personal – Cllr S Broom – Provision of Defibrillator (organiser)

#### **13/7 Confirm Minutes of the Previous Meeting:**

The minutes of the meeting held on the 13<sup>th</sup> March 2013 were approved and signed by the Chairman as a correct record.

#### **13/8 Matters arising on the Minutes not included on the Agenda:**

Nil

#### **13/9 Chairman's Items:**

Nil

#### **13/10 Highway items/Footpath Items:**

The Clerk reported that Herefordshire Council had approved a maximum claimable grant of £2,115 for the Lengthsman scheme for 2013/14.

#### **12/11 Planning Items:**

Nil

#### **12/13 Financial Items:**

a) The following account was approved for payment by the Parish Council:

Richards Castle Village Hall – Hire of Hall for Meetings 2013/14 - £54.00

Aon – Insurance - £387.05

W S Cadwallader – Cutting Church Hedges - £60

K L Adams – Internal Audit Fee - £82.50

The Clerk had completed the annual returns to the external auditors which included the financial statement and the governance statement these were signed by the Clerk and the Chairman of the Council.  
The Accounts had also been audited by the Councils Internal Auditor with no items of concern to report.

The Parish Council had bank balances of £6,710.37 as at the 31<sup>st</sup> March 2013 and a VAT refund due of £472.24.

b) Grant application Richards Castle Village Hall Committee – The Clerk had forwarded with the agenda a letter from the Village Hall Committee Improvement works which were estimated at £10,000.  
It was proposed by Cllr M Saunders and Seconded by Cllr S Broom and agreed that the Parish Council provide a grant of £1,000 towards the works.  
Cllr R Thomas did not vote on this item.

c) Grant application – Provision of a Defibrillator to be sited at Richards Castle Village Hall – Cllr S broom had provided details of cost in a letter to the Parish Council which had been forwarded with the agenda and also explained how the system would work.  
It was proposed by Cllr D English and seconded by Cllr M Saunders and agreed by the Parish Council that a maximum claimable grant of £500 be given towards the cost and installation of a defibrillator to be sited at the Village Hall.  
Cllr S Broom did not vote on this item.

**12/13 Update of the Parish Plan/Neighbourhood Plan:**

Cllr M Saunders reported that the production of the Draft Parish Plan was progressing.  
Discussions on the production of a joint neighbourhood plan with Orleton Parish Council were on-going.  
It was hoped that a public meeting could be held July/August to discuss both the Parish Plan and Neighbourhood Plan.

**12/14 Next Meetings:**

Monday 15<sup>th</sup> July 2013, Monday 23<sup>rd</sup> September 2013, Monday 18<sup>th</sup> November 2013, Monday 20<sup>th</sup> January 2014, Monday 17<sup>th</sup> March 2014 and Monday 12<sup>th</sup> May 2013.

Chairman