

RICHARDS CASTLE (HEREFORDSHIRE) PARISH COUNCIL

Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU

Website: <http://www.2shrop.net/richardscastle> email: cewilliams1@btinternet.com

Minutes of the Meeting of the Parish Council held on Monday 18th November 2013 commencing at 7.00pm at Richards Castle Village Hall

13/29 Present:

Cllr D English (Chairman)

Cllr: R Thomas, Mr M Saunders

Clerk: Mr C E Williams

13/30 Apologies:

Cllr S Broom and Councillor S Bowen

13/31 Resignation of Parish Councillors:

Since the last meeting of the Parish Council Mr S Lowden and Mr J Barnett had resigned as Parish Councillors. The Parish Council recorded their thanks for the work undertaken by both councillors on behalf of the local community during their term of office as Parish Councillors.

13/32 Declarations of Registrable and other Interests:

Nil

13/33 Confirm Minutes of the Previous Meeting:

The minutes of the meeting held on the 15th July 2013 were approved and signed by the Chairman as a correct record.

The meeting due to be held on the 23rd September 2013 could not be held due to their not being a quorum of members present.

13/34 Matters arising on the Minutes not included on the Agenda:

It was reported that the defibrillator had now been installed at the Village Hall.

13/35 Chairman's Items:

No items to report.

13/36 Highway items/Footpath Items:

No items to report

13/37 Planning Items:

No items to report

13/38 Financial Items:

The following accounts were approved for payment:

Hi Trees – Lengthsman Scheme - £275.26

Stone Bookkeeping – payroll admin - £50.00

The Metal Workshop – Notice Board - £175.20

Temescape – Grass Cutting - £96.00

C E Williams – Expenses - £96.40

Safelines – Spare Pads Defibrillator - £34.67

13/39 Update of the Parish Plan/Neighbourhood Plan:

The Draft Parish Plan had been produced by Mr M Saunders and was available for comment it is anticipated that the Parish Council will adopt the Parish Plan at the next meeting of the Council.

The Chairman and Cllr Saunders reported on the development of the Neighbourhood Plan in conjunction with Orleton Parish Council with two working group meetings having been held.

Before further work is undertaken on the neighbourhood plan it had been agreed by the working group to undertake a consultation exercise to sound out public support of the production of a neighbourhood plan, with a letter being sent to residents of both parishes explaining the purpose of the neighbourhood plan and the process to be undertaken in its production and adoption.

13/40 Parish Council Vacancies:

In accordance with the required procedure a Notice of Vacancy advertising the parish councillor vacancies had been published this asking if members of the public wish an election to take place to fill the vacancies with the notice having to be signed by ten electors of the parish.

The closing date for the request of an election is the 19th November 2013 and if no request is made the Parish Council will then be able to fill the three vacancies by co-option for which the Clerk will publish an appropriate Co-option Notice of Vacancy.

13/41 Next Meetings:

Monday 20th January 2014, Monday 17th March 2014 and Monday 12th May 2013.

Chairman